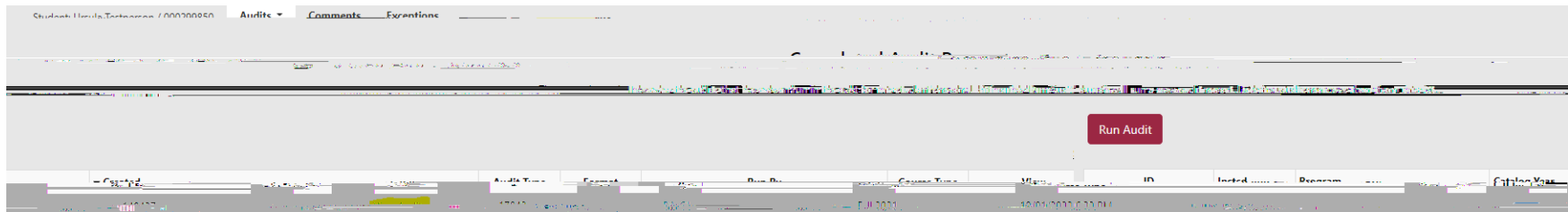
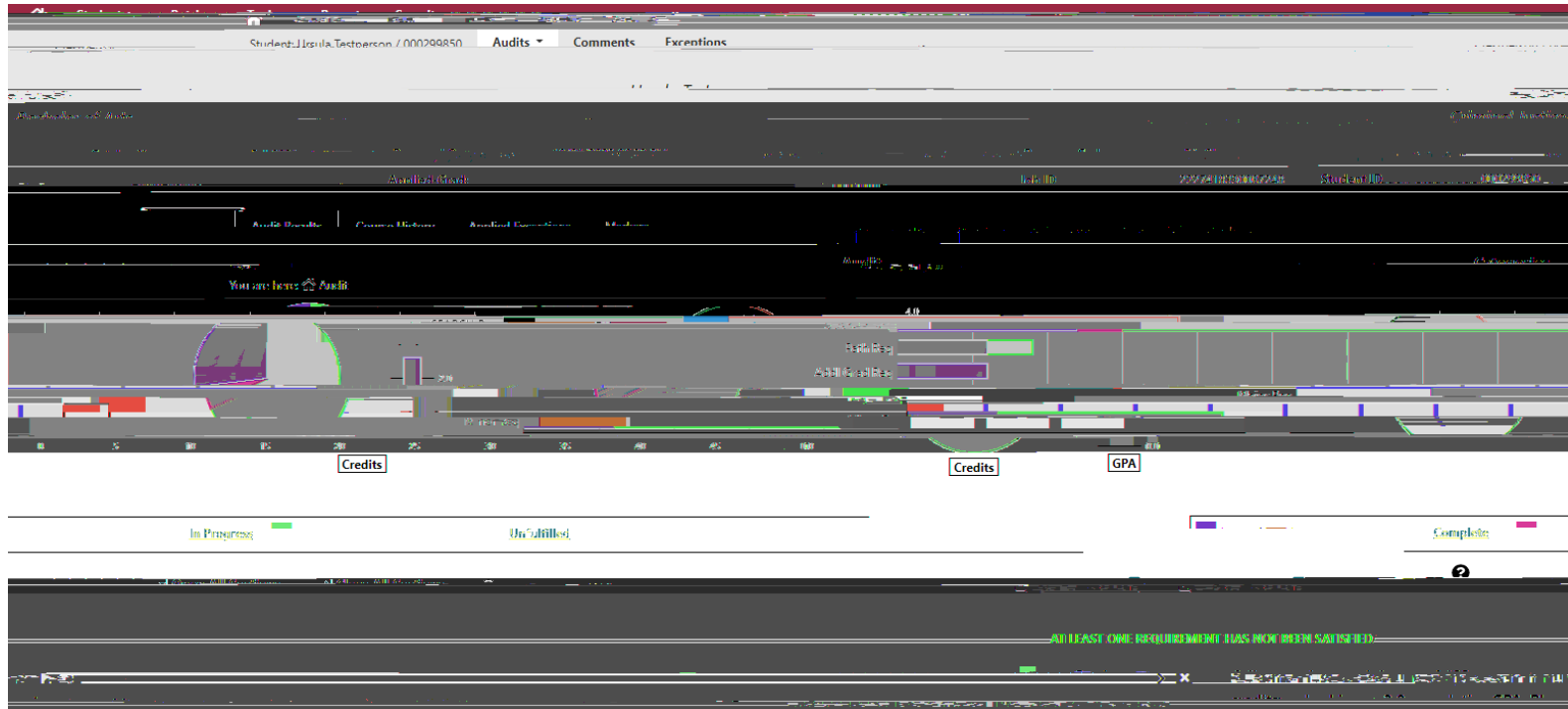





- Click "view audit" link to the right side (see below yellow highlight) to open audit



- Your audit will appear and look similar to the one below



- Click  to view codes that could appear on your audit
- Click  to open up different requirement sections (click  again to close requirement sections)
- Scroll through audit and open up different sections to see what you completed, have in progress, and have unfulfilled
- NOTE: as you scroll through your audit, be sure to pay attention to the different notes that are included, such as grade requirements

What If Audits:

- Log into degree audit system with Alvernia email and password
- You will be brought to your record and click the "select a different program" link (highlighted below)

Request an Audit

		<u>Run Declared Programs:</u>	
am		School	Degree Program
			BA-CJ
		Select a Different Program:	

- You will then see the below

Select a Different Program:

Choose a degree program here will not change your declared degree program.

Program:

Catalog Year:

- Next, select the primary major first in the program drop-down box
 - o If you want to stick with your current major and just add a second major or minor, for example, then select your current major first for the What If audit
- Then select the catalog year in the drop-down box, you can only select the catalog year/term that you entered Alvernia under OR move forward in catalog year/term. You CANNOT move backwards
- After selecting primary major, you can choose to select a 2nd, 3rd or minor by clicking the corresponding boxes highlighted in yellow below

The screenshot displays a web interface for selecting a program for a 'What If' audit. At the top, there is a link labeled 'Select a Different Program:'. Below this, a warning message states: 'Choosing a degree program here will not change your declared degree program.' The interface includes a 'Program:' dropdown menu, a 'Catalog Year: Fall 2021' dropdown menu, and an orange 'Clear Selections' button. Below these elements, there are several checkboxes for selecting additional programs or minors, with the first three checkboxes highlighted in yellow. The bottom portion of the image is obscured by a large black redaction box.

- After selecting the program(s) you want for the What If audit, click the red "run different program button
- Then you will see what requirements are needed for that program and if any courses that you already completed or have in progress will fulfill any of the What If audit requirements.